

**OVERVIEW AND SCRUTINY
COMMITTEE**

6.00 P.M.

18TH SEPTEMBER 2019

PRESENT:- Councillors Tricia Heath (Chair), Stewart Scothern (Vice-Chair), Richard Austen-Baker, Tim Dant, June Greenwell, Debbie Jenkins and Abi Mills

Apologies for Absence:-

Councillors Alan Biddulph and David Whitaker

Officers in attendance:-

Stephen Metcalfe
Jenny Kay

Principal Democratic Support Officer
Civic & Ceremonial Democratic Support Officer

9 MINUTES

The Minutes of the meeting held on 19th June 2019 were signed by the Chair as a correct record.

10 ITEMS OF URGENT BUSINESS AUTHORISED BY THE CHAIR

There were no items of Urgent Business.

11 DECLARATIONS OF INTEREST

There were no Declarations of Interest.

12 WORK PROGRAMME REPORT

The Committee was requested to consider the Work Programme report which included a list of suggestions for the Committee's Work Programme that had been received from members of the public and Councillors. The Chair advised that she, along with the Chair of Budget and Performance Panel, had met with the Council's Executive Team to consider the suggestions. Many of the suggestions were operational issues and also a large proportion were in the County Council's remit.

The Committee considered the suggestions and agreed to the following being included in the Committee's Work Programme:

Resolved:-

<u>Issue</u>	<u>Action</u>
Traffic issues.	Invite Lancashire County Council's Highways Service to a future meeting to advise the Committee on traffic issues within the district and on the Transport Masterplan and also how Climate Change is being considered within the Masterplan.

Weeds within the District.	Request the timetable of work for the removal of weeds.
Improving the integration of services between the 3 tiers of Local Government.	Scoping of an Informal Task Group.
Consideration of re-introducing the Committee System.	Request a report to October meeting of the Committee.
Referral to Budget and Performance Panel : <ul style="list-style-type: none"> • Staff Turnover • Number of temporary staff 	<p>To request that the quarterly monitoring reports include these issues.</p> <p>Send date of the next B&PP meeting and the link to the last minutes of the Panel to the Committee.</p>
Review of Recycling – plans to undertake a review with the City Council.	To be considered by the Overview and Scrutiny Committee once the review is complete.
Autism and Neurological Diversity Friendly district.	Add to Work Programme for later in the year.
Inadequate 4G/5G Coverage within the District.	Add to Work Programme for later in the year.
<p>Crime and Disorder meeting – 20th November 2019.</p> <p>Invite the relevant Cabinet Member.</p>	<p>Members of the Committee to submit issues in advance of the meeting.</p> <p>Deadline to be provided in an email.</p>
Invite Local Government Association to a meeting to discuss local government structures.	Add to Work Programme for late next year.
Local Authority Trading Companies.	Circulate information that has been provided previously.
Property Portfolio Informal Task Group.	Establish an Informal Task Group.
Monitoring of previous Task Group recommendations.	Add to the Work Programme.
<p>Constitutional Issues:</p> <ul style="list-style-type: none"> • Scrutiny representative on all Advisory Groups • Consideration of the start times of Advisory Groups to consider those Councillors who work. • Cabinet agenda to have a standing item allowing the Chair or their representative the chance to speak or raise issues from the Pre-Scrutiny function. 	Refer to the Leader of the Council.

Scrutiny Guidance.	To consider at October's meeting.
Cabinet Member attendance at Overview and Scrutiny meetings.	Invite relevant Cabinet Member to meetings. October – Councillor Janice Hanson. November – Councillor Alistair Sinclair

Chair

(The meeting ended at 7.00 p.m.)

**Any queries regarding these Minutes, please contact
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or email jkay@lancaster.gov.uk**